

Title: Quotation Engineer
Reports to: Engineer

Job Responsibilities:

- The routine daily work includes summarizing technical information for quotation.
- Providing technical support, customer document control, customer specification review
- Basic Gerber file modification
- Design for manufacturability review.
- Negotiate price with manufacturing plants.
- Will be responsible for additional tasks as assigned by reporting manager.

Qualifications:

- Bachelor degree or above in chemical/mechanical/ industry engineering. BS in computer engineering would be preferred.
- Minimum 3 years of product engineering or quotation experiences in PCB manufacturing industry.
- PCB pricing knowledge.
- Excellent negotiation skills.
- Fluent in written and spoken English.
- Self motivated, can work under limited supervision.
- Good communication skills.
- Willing to take responsibility and work under pressure.
- With at least one year of PCB CAM experience.
- Proficient in MS Office Application
- Work time and location: Night shift, home office.

Note: The intent of this job description is to provide the representative with an overview of the duties and responsibilities that will be required of this position and shall not be construed as a complete description of the specific duties and responsibilities for this position. Employees may be directed to perform job-related tasks other than those specifically described here. Circuitronix is an Equal Opportunity Employer and embraces diversity as a critical step in ensuring employees success. We are committed to building and developing a diverse environment where a variety of ideas and perspectives can thrive. Applicants are requested to email their resume along with cover letter to humanresources@circuitronix.com.